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A meeting of **Overview & Scrutiny Committee** will be held in Committee Room 1, East Pallant House on **Thursday 2 July 2015 at 1.30 pm**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mr M Cullen, Mrs P Dignum, Mr N Galloway, Mrs E Hamilton, Mr G Hicks, Mr S Lloyd-Williams, Caroline Neville, Mrs P Plant, Mr H Potter, Mr J Ransley, Mr A Shaxson and Mrs J Tassell

AGENDA

- 1 **Chairman's announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes** (Pages 1 - 9)
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on Tuesday 17 March 2015.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than 12:00 on Wednesday 1 July 2015 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Committee work programme 2015-16** (Pages 10 - 16)
To consider and agree the work programme for the current year.
- 7 **Land at Church Road, Chichester** (Pages 17 - 50)
This Cabinet decision has been called in by seven members of the Council. The Chairman has considered the request for call in and is satisfied that the criteria in the Constitution have been met and has agreed to consider the call in at this regular scheduled meeting.

The call in request which includes the supporters of the call in and the reasons behind the call in are published in the public (Part 1) section of this agenda. The original Cabinet report relating to this issue and decision notice is also repeated for ease of debate.

A further report from the members supporting this call in and an officer report explaining the background to this issue are included under the exempt (Part 2)

section of this agenda, with the appendix to the original Cabinet report which was exempt.

During this agenda item the committee is asked to consider whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. ***The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).***

- 8 **Hyde Review - terms of reference** (Pages 51 - 52)
To endorse the terms of reference for the Hyde Review Task and Finish Group.
- 9 **Review of the Internal Lettings Agency (Homefinder)** (Pages 53 - 63)
To consider the attached report to Cabinet on 7 July 2015, review the performance of the council's internal lettings agency Homefinder and confirm that Homefinder provides value for money to the council by preventing homelessness at a reasonable cost. The committee is requested to recommend to Cabinet that the internal lettings agency Homefinder be continued subject to a review in 2020 after it has been running for a further period of 5 years.
- 10 **Homelessness Strategy** (Pages 64 - 77)
To consider the report to Cabinet on 7 July 2015 and make any observations or comments on the draft Homelessness Strategy. The committee is requested to recommend to Cabinet that the draft Homelessness Strategy be approved for consultation.
- 11 **The Grange Post Project Evaluation** (Pages 78 - 103)
To receive the post project evaluation (PPE) report for the Grange Community and Leisure Centre, agree the actions, review the plan and recommend any further actions to Cabinet.
- 12 **Cultural Grants - Task and Finish Group final report** (Pages 104 - 147)
To note the task and finish group report and endorse the 2014/15 annual reports and 2015/16 Service Level Agreements for Pallant House Gallery and Chichester Festival Theatre. The committee is requested to agree a full three year review be carried out in March 2016 as required by these organisations Funding Agreements.
- 13 **Chichester in Partnership - Getting People into Work Strategy** (Pages 148 - 187)
To review progress made against the original Getting People into Work Strategy and action plan 2012-2015, and consider and comment on the new strategy to the Local Strategic Partnership and/or Cabinet as appropriate.
- 14 **Late Items**
Consideration of any late items as follows:
a) Items added to the agenda papers and made available for public inspection.
b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in

section 100A of and Schedule 12A to the Local Government Act 1972

2. The press and public may view the appendices relating to reports listed under Part I of the agenda which are not included with their copy of the agenda on the Council's website.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)
4. Restrictions have been introduced on the distribution of paper copies of longer appendices to reports where those appendices are circulated separately from the agenda as follows:
 - 1) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers – receive paper copies including the appendices
 - 2) Other Members of the Council – Appendices may be viewed via the Members' Desktop or the Council's website or intranet pages and paper copies will be available at the meeting.

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